

# **BY-LAWS OF THE WMSC**

## **BY-LAW I**

### **PLAYER ELIGIBILITY**

#### 1. Ages and Divisions

- age will be, for the current year for U6(six and under), U8(eight and under, and U10(ten and under) as per Executive Agreement.
- underage players, except in U6, will be accepted if the following criteria is met:
  - a) their parent or guardian agrees to assist the team as a coach, assistant or as manager
  - b) the child demonstrates the ability to participate in the division as 'judged' by the convenor, coaches and parents. The coach from the previous year may identify a player to be considered in the upcoming season. The Executive must be made aware of any players playing out of their designated age group.

2. As a statement of principle, WMSC will endeavour to establish their age grouping to best serve the needs of the participants. U12 and up must follow the ages of OSA and the League.

3. Individual cases for placement in a younger age group for players with special needs will be a mutual decision between the parents and the Executive. Further consultation will be held with the Convenor and Coach. Exceptional rules may be added for these players. Members of the division must be made aware as soon as possible of any such cases.

4. A player must be registered with WMSC before they may participate in practices or games.

## **BY-LAW 2**

### **REGISTRATION**

1. To assist with registering our teams and players for organizing and insurance purposes a policy with regard to registration dates and deadlines will be enforced.

2. Registration will occur in February and March. Advertising will be done locally, on the website and an attempt will be made to contact players from the previous year to inform them of the registration dates.

3. For 2010, the late fee will be in effect after March 31st. The final registration date will be in March and will be communicated via our website, all paperwork needs to be completed by this time. If the players are from out of town, late payment can be arranged but the registration form needs to be completed before the child can play.

4. The maximum and minimum number of players for each age division will be determined by the executive. Once the maximum number of players has been reached, players seeking registration will be placed on a waiting list, this will be done before March 27th. If the minimum number of players have not been met and additional players are needed an exception may be made.
5. A jersey deposit will also be required at registration to avoid the end-of-season frustration of chasing down unreturned jerseys. The amount of deposit will be determined each year depending on costs and communicated via the website and at registration.
6. We will now institute a volunteer deposit at registration. The form will be distributed at registration and will be available on the website. Each family will provide a \$20 deposit that will be destroyed/returned when the parent has fulfilled their volunteer duty. Listings of duties will be listed on the website and provided by coaches. Forms may be signed by coaches or executive members.

### **BY-LAW 3**

### **AGE VALIDATION**

1. A copy of the birth certificate may be required for all players, Under 12 age and up and for Tournament teams.

### **BY-LAW 4**

### **HOUSE LEAGUE TEAM SELECTION**

1. Statement of Principle: it is the goal of the House League program to form teams by distributing available talent equally.
2. Team Selection: will be made by the Registrar and the House League Convenor. The House League Convenor is responsible for balancing teams.
3. The Executive reserves the right to move children from team to team if teams do not seem balanced.

### **BY-LAW 5**

### **SCHEDULING**

1. The teams will, as much as possible, be scheduled to play once a week and to practice once a week. U6 teams to practice and play on the same night. A schedule for practices in mutual agreement with the Coaches will be made by the Head Coach. No games to be rescheduled without prior permission from the Convenor.

**BY-LAW 6****HOUSE LEAGUE PLAYOFFS / SCHEDULING**

1. The date and format will be decided with the following considerations:
  - format for playoff games depends on the number of teams per division
  - the coaches will have the opportunity to express any concerns about the schedule before it becomes final
  - set times and locations will be established and printed on the playoff schedule.

**BY-LAW 7****WEATHER**

1. In the event of inclement weather during a game in progress:
  - if the game has played ten minutes into the second half, and the referee stops the game, the score is taken as is.
  - if the game is stopped before the allotted time, the game must be replayed within two weeks. Contact the Convenor.
2. Referees can only cancel games at game time.
3. For U6 only, the Convenor and/or Coaches in mutual agreement, can cancel games due to inclement weather.
4. If a playoff game is called due to weather conditions, the game will be completed at another time. If the game is more than two-thirds played, results stand and the game is not rescheduled.

**BY-LAW 8****FINANCE**

1. Fees will be set by the Executive prior to registration. The following will be taken into consideration:

- Referees	- Awards
- User fees and any field rental costs	- Insurance
- Equipment and uniform needs	- Storage
- Long-term commitment to field upgrading	- Administrative costs
- League affiliation costs	
2. Establishing fees: The fees are intended to equate actual costs incurred by each group. The membership in county and provincial soccer associations plus the higher uniform costs may result in possible higher fee for players outside of the House League.
3. Priorities will be discussed and voted on at any given executive meeting.

**BY-LAW 9****REFUNDS**

1. The following amount of the registration fee will be refunded to those players deciding not to play soccer after registering (refunds are at the discretion of the Registrar):
  - before the first game is played - 75%
  - after the second scheduled or play-off game is played - 50%, less \$25.00 administration fee
  - once the third scheduled or play-off game is played - No Refund
  - if the player has not attended any practices or games and if it is after the first game has been played, the refund will be 50% less \$25.00 administration fee
  - refunds requested due to injuries or health problems will be at the Executive's discretion

Uniforms must be returned to receive a registration refund.

2. The following rule applies to refund of registration costs for executive members:
  - a 50% reduction in registration costs (in the form of a refund) will be awarded to coaches and executive members at the end of the season.

**BY-LAW 10****UNIFORMS**

1. All equipment is to be returned to the Equipment Manager by the coach appreciation night
2. Players are responsible for the uniform they were given and shirts must be returned in good condition. All players will be provided with a jersey. Shin pads and appropriate black soccer socks to cover them are mandatory.
3. Black shorts must be worn as part of the uniform.
4. Income tax receipts will be provided after the shirts are returned in August.
5. All teams must wear only those uniforms provided by WMSC. No other uniforms will be permitted.

**BY-LAW 11****OUT-OF-TOWN TOURNAMENTS**

1. Any team wishing to register for Out-of-Town tournaments must apply in writing to the Executive. The Executive will handle each request individually.
2. All league games that will be missed due to attendance at Tournaments are to be rescheduled, and played if possible, before attending the tournament.

## **BY-LAW 12**

## **TEAM OPERATIONS**

Each team, registered with WMSC, will have a Coach and an Assistant Coach. Duties are to be divided between the Coach and Assistant Coach as follows:

1. Will play each player of his/her team unless injury occurs, and each player will receive equal playing time.
2. Will not interfere with the running of the games by the referee.
3. Will make all unresolved protests to the convenor in writing within 48 hrs of the end of the game.
4. Will not solicit funds.
5. Responsible for team equipment - balls, binders, first aid kits etc.
6. Provide completed equipment lists to the convenor.
7. Provide any changes to convenor.
8. Distribute all schedules and other information to team members and parents.
9. Make phone calls as required.
10. Show leadership, encourage team play and demonstrate good sportsmanship.
11. Rating of players.
12. Run practices and organize the team for games.
13. All Coaches, Assistants and trainers are subject to bi-annual screening by the local Police department.

## **BY-LAW 13**

## **GAMES**

1. U5 and U6 games will be played according to Tiny Tots Soccer League Rules (OSA)
2. Games will be played according to the Saugeen Mixed Soccer League Rules for U10 and U8
3. Games will be played according to the Lakeshore Soccer League Rules for U12 to U20

## **BY-LAW 14**

## **DISCIPLINE, PROTESTS & COMPLAINTS**

1. A Disciplinary Committee is made up of the President, the Convenor of that League, and the Referee's Co-ordinator plus any other member of the Executive. The President will call a meeting of the Disciplinary Committee.
2. Any unresolved complaint to be official and requiring action must be put in writing and sent to the President. The complaint must precisely state the problem.
3. Any parties named must be given a copy of the complaint and the opportunity to state their position before any action is taken.
4. The final decision will be made by the Disciplinary Committee. The concerned individuals will be advised of the decision and rationale. Guidelines will be available for the committee.
5. Any disputes between coaches must be settled by the Convenor of the League.

**BY-LAW 15****REFEREES**

1. The decision of the referee is **FINAL**. No coach or player will question his/her work during or after the game. No coach will walk onto the field of play or leave the field of play without his/her permission.

**BY-LAW 16****BRINGING UP OF PLAYERS**

1. For the purpose of bringing up players as the need arises, the following rules must be applied:
  - Coaches must notify the player's coach before contacting the player
  - Refer to the playing rules of the appropriate league.

**BY-LAW 17****EXECUTIVE**

1. Any member of the Executive who misses three consecutive meetings, without a reasonable excuse, can be replaced by appointment. A motion will be made after the individual has been notified in writing.
2. Any other matters not covered within these By-Laws may be discussed, decided and voted upon by the Executive, and a new By-Law added.

**BY-LAW 18****CHANGES TO BY-LAWS**

1. Changes can be made to the by-laws at any time during the year but must be voted on by the executive at an executive member meeting.